

6938 Elm Valley Drive Suite 104, Kalamazoo MI, 49009 www.offthecuffcatering.com 269.271.4512



## EVENT DETAILS

1. Date:

2. Time of Event:

3. Arrival Time (Typically 30-40 minutes Prior to Event):

4. Event Location (Address):

5. Contact Name:

6. Contact Phone Number:

7. Additional Instructions:

We appreciate your cooperation and timely response to help ensure that we can make your day as seamless as possible!

If you have any questions, feel free to reach out to us via text, email or phone.

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